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Company Policy Statement: **Health and Safety Policy**

Portfolio: Business Services

Portfolio Director: Mr Frank Lloyd-Murray

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Title

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Health and Safety Policy	Business Services

Responsibility

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Name	Business Area	Reason and Use
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Director (Business Development)	Senior Leadership	Sign-Off and Acceptance
Director (Software and Systems Design)	Senior Leadership	Sign-Off and Acceptance
Director (Training and Development)	Senior Leadership	Sign-Off and Acceptance
Director (Telecommunications)	Senior Leadership	Sign-Off and Acceptance
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What exactly is a Policy Statement? 1

HEALTH AND SAFETY POLICY STATEMENT 2



Section: 2 – The Policy Statement

What exactly is a Policy Statement?

A policy statement is an organization-level document that prescribes acceptable methods or behaviours. Essentially, a policy is simply the way things are done within an organization.

Policies are different from procedures and standard operating procedures because they are applicable to an entire organization and are primarily intended to set direction.



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